

**Minutes of Meeting
BOARD FOR CONTRACTORS
INFORMAL FACT-FINDING CONFERENCES
November 18, 2004 (9:00 a.m.)**

The Department of Professional and Occupational Regulation convened Informal Fact-Finding Conferences in Richmond, Virginia.

Marion Cooper, Presiding Officer, presided. No Board Members were present.

Doug Schroder and Ilona LaPaglia appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Inge Snead & Associates, LTD. The Summaries or Consent Orders are attached unless no decision was made.

Lic=Licensing Application
Trades=Tradesman Application

A=Applicant
W=Witness
Atty=Attorney

Participants


- | | |
|--|---|
| 1. Bryan Edward Adkins
t/a Atlantic-Bay Homes
File Number 2005-01455 (Lic)
No decision made | Bryan Adkins – A |
| 2. Brenda Leigh Vaughan
t/a PB & J Builders
File Number 2005-01567 (Lic)
No decision made | Brenda Vaughan – A
Joseph Crain – W |
| 3. Done Right 4-U Construction, Inc.
File Number 2005-01639 (Lic)
No decision made | Ronald Aldridge – A
Iona Aldridge – W |
| 4. James C. Sheppard
t/a Chris Sheppards Home Renovations
File Number 2005-01646 (Lic)
No decision made | James Sheppard – A
Samuel Brownell – W |
| 5. Ronald Updegraff
File Number 2005-01665 (Lic)
No decision made | Ronald Updegraff – A |
| 6. Christopher Shane McCoy
t/a McCoy Mechanical, Inc.
File Number 2005-02086 (Lic)
No decision made | Chris McCoy – A |

7. Christopher Shane McCoy (Trades)
File Number 2005-02089 (Lic)
No decision made


Chris McCoy – A

The meeting adjourned at 2:35 p.m.

BOARD FOR CONTRACTORS



Mark D. Kinser, Chairman



Louise Fontaine Ware, Secretary

COPY TESTE:

Custodian of Records

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTEREST ACT**

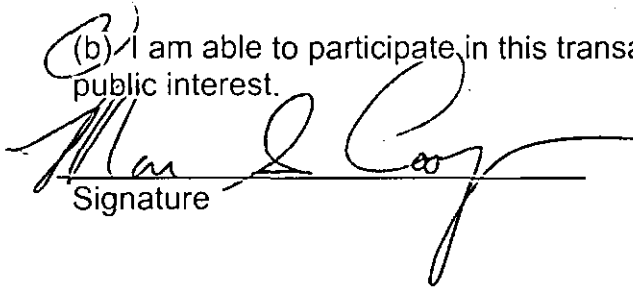
**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Marion Cooper
2. Title: Designee of the Board
3. Agency: Board for Contractors
4. Transaction: Informal Fact-Finding Conferences on November 18, 2004
5. Nature of Personal Interest Affected by Transaction: _____

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.


Signature

11-18-04
Date